

TABLE OF CONTENTS
OKLAHOMA COUNTY EMERGENCY OPERATIONS PLAN

P
A
G
E

TABLE OF CONTENTS _____	i
APPROVAL PAGE _____	iv
COORDINATION PAGE _____	v
DISTRIBUTION _____	vi
RECORD OF CHANGES _____	viii
CHANGE SUBMISSION FORM _____	ix

BASIC PLAN

I.	PURPOSE _____	BP1
II.	SITUATION AND ASSUMPTIONS _____	BP1
III.	CONCEPT OF OPERATIONS _____	BP2
IV.	TASK ORGANIZATIONS AND RESPONSIBILITIES _____	BP3
V.	DIRECTION AND CONTROL _____	BP9
VI.	CONTINUITY OF GOVERNMENT _____	BP10
VII.	ADMINISTRATION AND LOGISTICS _____	BP11
VIII.	PLAN DEVELOPMENT AND MAINTENANCE _____	BP13
IX.	AUTHORITIES AND REFERENCES _____	BP14
	Appendix 1 – Definitions _____	1BP-1
	Appendix 2 - List of Acronyms _____	2BP-1

ANNEXES AND APPENDICES.

ANNEX A:	DIRECTION AND CONTROL _____	A_1
	Appendix 1 - Emergency Services Organization Group _____	1A-1
	Tab A - Organization of the EOC Coordination Group _____	a1A-1
	Tab B - Organization of the EOC Operations Staff _____	b1A-1
	Tab C - County Commissioner Districts _____	c1A-1

Appendix 2 - Organization Assignment Roster_____	2A-1
Appendix 3 - EOC Activation Checklist_____	3A-1
Appendix 4 - EOC Administration Section_____	4A-1
Tab A - Situation Report_____	a4A-1
Tab B - EOC Daily Log of Events_____	b4A-1
Tab C - EOC Staffing Roster_____	c4A-1
Tab D - Security Log_____	d4A-1
Tab E - Sample Disaster Declaration_____	e4A-1
 ANNEX B: COMMUNICATIONS_____	 B1
 ANNEX C: WARNING_____	 C1
 ANNEX D: EMERGENCY PUBLIC INFORMATION_____	 D1
 ANNEX E: EVACUATION_____	 E1
 ANNEX F: HUMAN RESOURCES_____	 F1
 ANNEX G: _____ (not used)_____	
 ANNEX H: HEALTH AND MEDICAL_____	 H1
 ANNEX I: LAW ENFORCEMENT_____	 I1
Appendix 1 - Law Enforcement Organizational Chart _____	1I-1
Appendix 2 - Passes / Logs_____	2I-1
Tab A - Pass into Secured Area_____	a2I-1
Tab B - Security Pass Log_____	b2I-1
Tab C - Emergency Management Passes_____	c2I-1
 ANNEX J: PUBLIC WORKS_____	 J1
Appendix 1 - Debris Management_____	1J-1
Tab A - Equipment Yard and Staging Area Locations_____	a1J-1
Tab B - Equipment Inventory_____	b1J-1
Tab C - Commercial Landfills_____	c1J-1
Tab D - Debris Types and Volume Calculations_____	d1J-1
Tab E - Debris Classification_____	e1J-1
 ANNEX K: FIRE AND RESCUE_____	 K1
 ANNEX L: _____ (not used)_____	
 ANNEX M: _____ (not used)_____	
 ANNEX N: RESOURCE MANAGEMENT_____	 N1
Appendix 1 - Equipment Yard and Staging Area Locations_____	1N-1
Appendix 2 - Potential Staging Areas_____	2N-1

ANNEX O: _____ (not used)_____	
ANNEX P: DAMAGE ASSESSMENT_____	P1
Appendix 1 - Damage Assessment for Recovery Operations_____	1P-1
Tab A - Structural Damage Assessment Form_____	a1P-1
Tab B - Structural Damage Assessment Summary_____	b1P-1
ANNEX Q: HAZARDOUS MATERIALS_____	Q1
Appendix 1 - HAZMAT Operations Site Layout_____	1Q-1
ANNEX R: TERRORISM PREPAREDNESS_____	R1
Appendix 1 - Critical Infrastructure_____	1R-1
ANNEX S thru X: _____ (not used)_____	
ANNEX Y: MAJOR UTILITY OUTAGE _____	Y-1
ANNEX Z: _____ (not used)_____	

APPROVAL PAGE

EMERGENCY OPERATIONS PLAN

To all Recipients:

Transmitted herewith is the updated integrated Emergency Operations Plan for Oklahoma County. This plan supersedes the plan of the same name dated December 1996 and any/all previous emergency management/civil defense plans promulgated by Oklahoma County for this purpose. It provides a framework in which the departments of each city, town, and the county can plan and perform their respective emergency functions during a disaster or national emergency.

This plan attempts to be all inclusive in combining the four phases of Emergency Management, which are (1) Mitigation: Those activities which eliminate or reduce the probability of disaster; (2) Preparedness: Those activities which government, organizations, and individuals develop to save lives and minimize damage; (3) Response: To prevent loss of lives and property and provide emergency assistance; and (4) Recovery: Short-term and long-term activities which return the community to normal or with improved standards.

This plan is in accordance with existing Federal, State and local statutes. County Officials, Department Heads, the Oklahoma County Board of County Commissioners and the state Oklahoma Department of Emergency Management have concurred in its content. It will be revised and updated as required in the future. All recipients are requested to advise the Oklahoma County Emergency Management Director of any changes which might result in its improvement or increase its usefulness.

Emergency Management Director

Approved this _____ day of _____ 20__.

BOARD OF COUNTY COMMISSIONERS:

Chair, Board of County Commissioners

Vice Chair, Board of County Commissioners

Member, Board of County Commissioners

ATTEST:

County Clerk

COORDINATION PAGE

2003-2004 Emergency Operations Plan Update

Those individuals listed below were contacts concerning the update version of the EOP for Oklahoma County. By signing the below document they indicate they have reviewed the Emergency Management EOP as it relates to their agency and concur in the plan.

Name	Agency	Signature
Joyce Huckaby	LEPC (Hazardous Materials)	
Fire Chiefs	Eastern Fire Chiefs	See attached
David Baisden	Oklahoma County S.O.	
Jim Buck	City/County Health Dept.	
Leonard Liebe	American Red Cross	
Blair Schoeb	Ok. Co. Training & General Assistance	
Ray Reaves	County Engineer	
David Barnes	Edmond Emergency Mngr.	

DISTRIBUTION

Copies of this Emergency Operations Plan will be distributed as follows:

TO:	NO. OF COPIES
Oklahoma County –	
Offices of the County Commissioners/Clerk	4
Commissioner & Superintendent – Highway District 1	2
Commissioner & Superintendent – Highway District 2	2
Commissioner & Superintendent – Highway District 3	2
Emergency Management Director	1
Emergency Operations Center	1
Sheriff's Office	
Administration	1
Patrol Division	1
L.E.P.C - Chairman	1
Oklahoma Dept. of Emergency Management - Director	1
Oklahoma Dept of Human Services - Oklahoma Co Director	1
Oklahoma Highway Patrol, Troop A - Commander	1
Oklahoma Dept of Transportation, Div IV - County Supervisor	1
Oklahoma Dept of Environmental Quality	1
Oklahoma City Emergency Management Director	1
Association of Central Okla. Governments - Director	1
American Red Cross, Okla. Co. Chapter - Disaster Services	1
Salvation Army - Regional Disaster Coordinator	1
City/County Health Department - Director	1
Hospitals	
Columbia Presbyterian Hospital - Administrator	1
Deaconess Hospital - Administrator	1
Hillcrest Health Center- Administrator	1
Integris Baptist Medical Center Administrator	1
Integris Southwest Medical Center- Administrator	1

Mercy Health Center - Administrator			1
Midwest Regional Medical Center- Administrator			1
OU Medical Center- Administrator			1
St Anthony Hospital - Administrator			1
St Michael Hospital - Administrator			1
Emergency Medical Services			
EMSA			1
Midwest Regional Ambulance			1
Tinker AFB - Chief of Readiness Officer			1
Incorporated jurisdictions (1 each):			
Arcadia		Bethany	
Choctaw		Del City	
Edmond		Forest Park	
Harrah		Jones	
Luther		Midwest City	
Nichols Hills		Nicoma Park	
Oklahoma City		Spencer	
Valley Brook		The Village	
Warr Acres			17
Unincorporated Fire Districts - Fire Chief of:			
Deer Creek	1	Hickory Hills	1
Newalla	1		
			3
Will Rogers World Airport			
Director of Airports	1		
Operations Manager	1		
			<u>2</u>
		TOTAL COPIES:	60

RECOMMENDED CHANGES

To: Mr. David Van Nostrand
Oklahoma County Emergency Management Director
320 Robert S Kerr
Oklahoma City, Oklahoma 73102

Subject: Recommended changes, Corrections, Additions, and Deletions to the
Emergency Operations Plan

Any user of this plan is encouraged to recommend changes to this plan that the user feels might expand, enhance or clarify a particular portion of the subject being addressed. Suggested changes should be submitted to the County Emergency Management Director, at the above address, for coordination, comment, concurrence, and approval. The format of suggested changes should be by Basic Plan or Annex, Tab, Section, Paragraph/Subparagraph and page number.

CHANGE:

SHOULD READ:

Submitted by:

(Printed / Typed Name) _____

(Date) _____ (Phone Number) _____