

## ANNEX J PUBLIC WORKS

### I. PURPOSE.

This Annex establishes procedures and priorities for the use of all county maintenance in response to an emergency or disaster in Oklahoma County.

### II. SITUATION AND ASSUMPTIONS.

See Section II, Basic Plan.

### III. CONCEPT OF OPERATIONS.

#### General.

A. County Maintenance responsibilities during periods of emergency require them to take necessary actions to prevent damage to public services, facilities and streets, and to restore them to normal operations, if damaged. County Maintenance must also support Emergency Service Departments with actions to control damage and prevent loss of life. Priority of work for County Maintenance during an emergency is the maintenance and restoration of primary roads for emergency service access and for public access as needed around the affected area.

B. A debris management plan has been developed as a guide to the Highway Districts in removing debris from the unincorporated areas affected by a disaster and in assisting Emergency debris removal in the jurisdiction. (See Appendix 1)

### IV. TASK ORGANIZATION AND RESPONSIBILITIES.

#### A. General.

Most of the departments within the county governments have emergency functions related to their normal duties. County Highway and Facility Maintenance departments will establish workable procedures for the maintenance, direction of repair and the restoration of vital functions within the community, including use of personnel and equipment to work on priority tasks. Coordination should also be made with other communities for use of equipment to aid in disaster response.

The Policy Group will approve and coordinate tasks not considered to be within the scope of normal department operations. Mutual aid agreements

should be arranged with neighboring communities and neighboring counties.

**CALL OKIE** - 1-800-522-6543 system should be used and disseminated to the various departments if digging is required in a particular area.

B. Task Organization.

County Highway Districts are responsible for the following:

C. County Highway Districts.

1. Repair of roads, bridges.
2. Emergency sign preparation and assistance to law enforcement for posting signs and erecting barricades.
3. Clearing debris, trees, etc. from roads, and right of ways. Public property such as parks and government facilities can also be cleared. Private property such as parking lots etc. cannot be cleared unless as an emergency measure to protect life.
4. Maintain equipment for emergency use.
5. Snow removal and assistance to stranded motorists.
6. Provide earth moving equipment for emergency use.
7. Maintain records of operations

D. Facility Maintenance

This department will repair return County buildings and property to operational use as soon as possible for use by County offices on a priority basis for continuation of County business.

V. DIRECTION AND CONTROL.

See Section V, Basic Plan.

VI. CONTINUITY OF GOVERNMENT.

See Section VI, Basic Plan.

VII. ADMINISTRATION AND LOGISTICS.

See Section VII, Basic Plan.

#### VIII. PLAN DEVELOPMENT AND MAINTENANCE.

See Section VIII, Basic Plan.

#### IX. AUTHORITIES AND REFERENCES.

See Section IX, Basic Plan.

#### APPENDIX 1 – Debris Management Plan