

# ANNEX Y

## MAJOR UTILITY OUTAGE

### I. PURPOSE

The purpose of this annex is to identify the threat and provide guidance during a major loss of power, water, or transportation in Oklahoma County and determine the means through which critical functions of Oklahoma County government would continue to operate.

### II. SITUATION AND ASSUMPTIONS

- A. Oklahoma County is a large metropolitan area and its infrastructure and population is extremely dependent on the availability of large sources of power and water daily in order to maintain the quality of life, property and the general welfare of that population.
- B. The transportation system is necessary to maintain the economy, security, and general welfare of the public within the county and surrounding communities.
- C. The disruption of all or even a major portion, of any or all of those systems for more than a few hours, would have a major impact on the welfare and security of Oklahoma County.
- D. Oklahoma County government has critical functions, which must continue to operate during such a disruption. All or parts of Law Enforcement, Emergency Management, computer support, detention facilities, judicial services, clerical maintenance, and communications services must continue to operate.
- E. During weather extremes, Oklahoma County Buildings, whether housing critical functions or not must be kept at ambient temperatures and otherwise functional for the return of normal operations. Total loss or shutdown could delay resumption of normal operations drastically.
- F. Although not considered likely in the Oklahoma County area, widespread losses due to unexpected computer/computer chip failures, as well as terrorist acts associated with the event, could result in total disruption of all services including water, electrical and food distribution services for potentially long periods.

### III. CONCEPT OF OPERATIONS

A. General:

The primary responsibility in Oklahoma County government is to; maintain the peace, protect health and property and to enhance economic opportunity. A lack of interruption in government is a vital role of local, state and federal government. The 20 incorporated municipalities in Oklahoma County, and the unincorporated areas of the county, depend on Oklahoma County for certain support operations.

IV. TASK ORGANIZATION AND RESPONSIBILITIES

A. Board of County Commissioners

1. Have the primary responsibility for maintaining the continuity of county government.
2. Will determine what functions of County Government can cease operations with the public, while maintaining staff and operational capability for essential services as outlined in this plan.
3. If necessary will cause implementation of a Disaster Declaration in order to implement appropriate emergency powers as provided in the Oklahoma State Statutes.

B. Emergency Management Director:

1. Coordinator of all Emergency Operations staff activities
2. Makes routine decisions and advises the Commissioners and other elected officials on courses of action and/or decisions required.
3. Responsible for keeping the EOC in an operationally ready state.
4. Assign appropriate EOC staff based on the scope of the disaster or emergency.
5. Coordinates with Sheriffs office, MIS, County Clerk and Highway Districts, Oklahoma City/County Health, and various state and federal agencies to assure timely assistance when and where necessary.

6. Coordinates activities of the County Communications Officer to provide appropriate priorities to any radio communications outages.
7. Arranges emergency staff food and water.
8. Holds regular briefings with appropriate Oklahoma County officials and staff to update situation crisis.
9. Requests appropriate assistance and/or resources from higher levels of government if necessary.
10. In case the primary EOC becomes inoperable, arranges for the alternate EOC use in Edmond and notifies appropriate agencies and municipalities of the change in location and appropriate telephone numbers.

C. Oklahoma County Sheriff:

1. Responsible for coordination of all law enforcement and county building security.
2. With adequate time, will evacuate prisoners housed in the Courthouse jail to the primary Detention Center where emergency power, water and food are available.
3. Will provide appropriate security and emergency services for the Courthouse, Detention Center, Juvenile Detention Center, County Office Annex, primary radio tower sites and other appropriate county property as may be deemed necessary by the Sheriff and/or County Commissioners.
4. Will provide appropriate security to facilities or businesses, which exist in the unincorporated are of Oklahoma County which and due to the situation, may need special security.
5. Will provide for continuity of the Oklahoma County Dispatch Center and the 9121 Public Safety Answering Point.
6. Will provide coordination of all Law Enforcement agencies in Oklahoma County if the scope of the event requires such coordination.
7. Assist municipal jurisdictions in security and crowd control.
8. Support emergency public safety activities.

9. Provide for relocation of inmates and staff of the County Detention Center if conditions exist which make the Detention Center uninhabitable.

D. Management Information Systems:

1. Responsible for the emergency shutdown of the computer systems in the event such action is necessary to save data stored in the computers throughout the county office buildings and the jail.
2. In the event of long term outages, will take appropriate actions to provide limited computer network support to those functions, which must continue to operate in spite of the crisis situation. Priority will be based on the life safety responsibility first, then based whether the department's mission is Constitutional or Statutorial in nature and if it is critical to the continuity of County Government.