

(Ref OTC Form)
FORM 901

BUSINESS PERSONAL PROPERTY RETURN
LARRY STEIN
OKLAHOMA COUNTY ASSESSOR
320 Robert S. Kerr - Oklahoma City, Ok 73102
<https://assessor.oklahomacounty.org>
(405) 713-1222 email: busperproperty@okcounty.org



TAX YEAR 2022

IMPORTANT: DELINQUENT PENALTIES AFTER MARCH 15, 2022

ACCOUNT # _____

PIN # _____
FREEPORT _____

TAX DISTRICT _____
IN-HOUSE _____

START HERE

OWNERS NAME _____

FED/STATE EMPLOYER ID # _____

TYPE OF BUSINESS _____

STANDARD INDUSTRIAL CODE _____

USABLE SQ/FT. _____ # OF UNITS _____

LOCAL TELEPHONE # _____

PHYSICAL LOCATION OF PROPERTY _____

START DATE AT THIS LOCATION? MM / YY _____

ARE YOU STILL AT THIS LOCATION? _____

Y N IF NO, SEE PART VII ON BACK

OTHER BUSINESS INCLUDED IN THIS RETURN? _____

Y N IF YES LIST: _____

PART 2

Assets must be listed by year acquired.

OKLAHOMA TAXABLE FIXED ASSETS BY YEAR ACQUIRED

YEAR ACQ.	FURNITURE & FIXTURES		YEAR ACQ.	MACHINERY & EQUIPMENT <small>DO NOT INCLUDE LICENSED VEHICLES</small>		YEAR ACQ.	COMPUTER EQUIPMENT <small>DO NOT INCLUDE SOFTWARE</small>	
	PREVIOUS COST	ORIGINAL COST		PREVIOUS COST	ORIGINAL COST		PREVIOUS COST	ORIGINAL COST
2012 & BEFORE			2012 & BEFORE			2017 & BEFORE		
2013			2013			2018		
2014			2014			2019		
2015			2015			2020		
2016			2016			2021		
2017			2017			TOTAL COST		
2018			2018			YEAR ACQ.	TOOL & DIE	
2019			2019			PREVIOUS COST	ORIGINAL COST	
2020			2020			2019 & BEFORE		
2021			2021			2020		
TOTAL COST			TOTAL COST			2021		
						TOTAL COST		

PART 3 INVENTORY

Jan \$ (Begin)
Feb \$
Mar \$
Apr \$
May \$
June \$
July \$
Aug \$
Sept \$
Oct \$
Nov \$
Dec \$ (End)
Total \$ (Sum all months)
Average \$ (Total divided by # of months)

Scan the QR code below with your Smart Phone to access your account online.

TOTAL FIXED ASSETS:
(Sum of Furniture, Machinery, Computers & Tooling)

PART 4

LEASEHOLD IMPROVEMENTS

TOTAL FIXED ASSETS:	PREV. ORIGINAL COST	PREV. DEPRECIATION
FIXED ASSETS GRAND TOTAL + INV=	LEASEHOLD NEW ACQ.	DEPRECIATION
(OFFICE USE ONLY)	TOTAL COST	TOTAL DEPRECIATION

+
Plus Consignment/Floorplan
LESS FREEPORT EXEMPTION
(MUST FILE FORM 901-F)
TAXABLE INVENTORY

PART 5 DISPOSALS LIST ANY DISPOSALS OF PROPERTY DURING 2021 ON REVERSE SIDE OF THIS FORM

I, _____ under penalties of perjury, do hereby depose and say that I am _____ of _____ Company; that as such I am acquainted with the books, accounts, and affairs of said company and know that the accompanying statement to be true, correct and complete, and that all information requested herein has been fully and correctly given to the best of my knowledge. (68 O.S. 1991 Section 2945 provides penalties for false oaths).

SIGN HERE

Signature of preparer if other than taxpayer _____

Taxpayer's Signature _____

Audit Contact Person (Print) _____

Preparer's Name (Print) _____

Taxpayer Name (Print) _____

Phone Contact _____

(OFFICE USE ONLY)

PARCEL #	
PENALTY	DEPUTY
1	2
DATE	

LISTING OF DISPOSALS OF PROPERTY DURING 2021
 REMOVE THE ASSETS ORIGINAL COSTS FROM FRONT SIDE OF THIS FORM



PART 5 List Below: Assets Sold, Scrapped, Transferred or otherwise Disposed of in 2021

FURNITURE & FIXTURE DISPOSALS	YEAR ACQUIRED	ORIGINAL COST (NOT BOOK VALUE)
Description:		
TOTAL		

MACHINERY & EQUIPMENT DISPOSALS	YEAR ACQUIRED	ORIGINAL COST (NOT BOOK VALUE)
Description:		
TOTAL		

COMPUTER EQUIPMENT DISPOSALS	YEAR ACQUIRED	ORIGINAL COST (NOT BOOK VALUE)
Description:		
TOTAL		

LEASEHOLD IMPROVEMENT DECREASES	YEAR ACQUIRED	ORIGINAL COST (NOT BOOK VALUE)
Description:		

PART 6 STATEMENT OF LEASED EQUIPMENT – AS OF JANUARY 1, 2022 TO BE COMPLETED BY LESSEE ONLY

FULL NAME & ADDRESS OF OWNER OF EQUIPMENT	QUANTITY & DESCRIPTION OF EQUIPMENT	ORIGINAL COST

PART 7 BUSINESS CLOSED, SOLD, OR MOVED

WHAT WAS THE PROPERTY LOCATION JANUARY 1, 2022? _____

DO YOU STILL OWN THE BUSINESS PERSONAL PROPERTY? Y N

IF YES, COMPLETE FRONT SIDE OF THIS FORM.

IF NO, DATE SOLD ____ / ____ / ____

PURCHASED BY: NAME: _____

ADDRESS: _____

Phone # () - _____