



**OKLAHOMA COUNTY CLERK
Military Record Request Form**

A request is hereby made to reproduce the following record:

Name of Document (e.g. DD-214): _____

Name on Document: _____

Branch of Service (if known): _____

Document Number (if known): _____

Book and Page Where Recorded (if known): _____

Applicant Information:

Name: _____ (Attach copy of photo I.D.)

Address: _____

City: _____ State: _____ Zip: _____

Telephone Number: (____) _____

I am authorized to view or receive copy of this DD-214 because (select once):

- I am the veteran
- I am the veteran's spouse or child
- I am another person authorized by 19 O.S. § 270 B. (Attach documentation)

Applicant's Signature: _____ Date: _____

The following is to be completed by a notary public (if record is requested by mail):

State of: _____ County of: _____

This instrument was acknowledged before me this ____ day of _____, _____

Name of Notary Public (Print): _____

Signature of Notary Public: _____

My Commission Expires: _____

Please affix notary stamp to the right of signature.

Mail Completed Request to:

Maressa Treat, Oklahoma County Clerk

320 Robert S. Kerr, Suite 203

Oklahoma City, OK 73102

Return Copies To:

Pursuant to 19 O.S. § 270

“Department of Defense Forms 214 Not Available to Public – Exceptions”

A. The county clerk shall keep any Department of Defense Form 214 (DD-214) filed with the clerk, including any DD-214 that was filed before the effective date of this act, separate from records available for public inspection and shall not make the DD-214 available to any person except as provided in this section. A record of the names of veterans who have filed DD-214s with the clerk shall be made available for public inspection.

B. The county clerk may authorize the viewing or copying of a veteran’s DD-214 only by the veteran, the veteran's spouse or child, a guardian for or a person having power of attorney for the veteran, spouse, or child upon presentation of a court order showing the appointment, the executor or administrator of the estate of the veteran or spouse upon presentation of a court order showing the appointment, a representative of the United States Department of Veterans Affairs, a funeral director upon presentation of a contract signed by the person responsible for the funeral costs for the veteran, or a person authorized by the court to view or copy the DD-214 upon presentation of the court order. The clerk shall record the names and addresses of all persons viewing or copying a DD-214.

C. A county clerk shall not be liable or responsible for any harm or damages that may occur as a result of any person obtaining, copying or viewing a DD-214.