

IAAO COURSE 400 - ASSESSMENT ADMINISTRATION



DECEMBER 6-10



Embassy Suites Norman Hotel & Conference Center Norman, Oklahoma

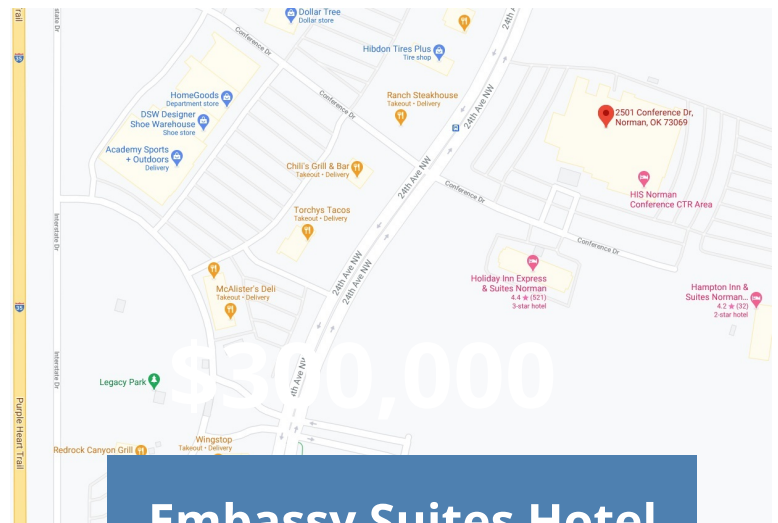
Course Description:

Course 400 provides fundamental management concepts for management and supervisory personnel in the assessor's office.

The course begins by emphasizing the need for management and the various roles placed on the assessor and all supervisory personnel.

The course then introduces the four major management functions (planning, organizing, directing, and controlling).

Instructor: Marion Johnson, CAE



Embassy Suites Hotel & Conference Center

**2501 Conference Drive
Norman, OK 73069**

(405) 364-8040

Contact: Joe McClour, Atoka County Assessor

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REGISTRATION AND PAYMENT REQUIRED BY FRIDAY, NOVEMBER 5, 2021

REGISTRATION FORM

IAAO Course 400

Assessment Administration
December 6-10
Norman, Oklahoma

COURSE SPONSORED BY:



Please Print:

FORM ALSO SERVES AS INVOICE

IAAO Chapter Member: (Check) Yes No

Name: _____

Title: _____

Jurisdiction/Employer: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: (____) _____

Email Address: _____

Fax: (____) _____

\$450.00	Registration Fee (chapter members) (includes student reference manual)
\$525.00	Registration Fee (non-members) (includes student reference manual)
	Textbook: Assessment Administration - 1st Ed. (not required) \$40 per book
	Total Due—please make checks payable to: Oklahoma IAAO Chapter

Make Checks Payable to Oklahoma IAAO Chapter, and mail to:

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